 <div>MANUEL S. ENVERGA UNIVERSITY FOUNDATION <i>An Autonomous University</i> LUCENA CITY College of Computing and Multimedia Studies QUALITY FORM</div>	Document Code: CCMS-F-ODMR
	Document Title: OJT Detailed Monthly Report
	Page No: 1 of 6
	Revision No.: 0
	Effectivity Date: January 24, 2022
	Prepared by: CCMS
	Reviewed by: QMR
Approved by: President	

DETAILED MONTHLY REPORT

Name of the Company	Civil Aviation Authority of the Philippines		
Date and Time	No. Of Hours	Activities or Tasks	Learning
February 6, 2023 8:00 am-5:00 pm	8	<ul style="list-style-type: none">Familiarization with the workplace and co-workers.Understanding the policy of CAAP	<ul style="list-style-type: none">Reviewing CAAP policies and rules.
February 7, 2023 8:00 am -5:00 pm	8	<ul style="list-style-type: none">Reviewing the frameworks used for the program	<ul style="list-style-type: none">Familiarization with the frameworks such as Django and Laravel
February 8, 2023 8:00 am-5:00 pm	8	<ul style="list-style-type: none">Reviewing the Django framework	<ul style="list-style-type: none">Understanding the basics of the Django framework.
February 9, 2023 8:00 am-5:00 pm	8	<ul style="list-style-type: none">Creating a basic Django function	<ul style="list-style-type: none">Coding a function for displaying and storing data.
February 10, 2023 8:00 am-5:00 pm	8	<ul style="list-style-type: none">Reviewing a CRUD operation using Django	<ul style="list-style-type: none">Understood the application of Django’s CRUD operation
February 13, 2023 8:00 am-5:00 pm	8	<ul style="list-style-type: none">Initiating a CRUD applicationAssisting in repairing technical errors	<ul style="list-style-type: none">Developed a part of the CRUD application.Repaired hardware problems
February 14, 2023 8:00 am-5:00 pm	8	<ul style="list-style-type: none">Assisting with renaming pc names in CAAP main building.	<ul style="list-style-type: none">Reconfigured PC names for the main building
February 15, 2023 8:00 am-5:00 pm	8	<ul style="list-style-type: none">Resumed the CRUD application using Django	<ul style="list-style-type: none">Create and Update function worked efficiently.
February 16, 2023 8:00 am-5:00 pm	8	<ul style="list-style-type: none">Finished the entire application.Assisting with renaming PC names in Supply Division.	<ul style="list-style-type: none">Applied the Delete function.PC names were renamed and reconfigured
February 20, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">Pulled out printers for repair from the Bookkeeping division.	<ul style="list-style-type: none">Printers were delivered to the technicians for repair.Tested the HTTP response and request using Postman.



MANUEL S. ENVERGA UNIVERSITY FOUNDATION
An Autonomous University
LUCENA CITY
College of Computing and Multimedia Studies
QUALITY FORM

Document Code: CCMS-F-ODMR
Document Title: OJT Detailed Monthly Report
Page No: 2 of 6
Revision No.: 0
Effectivity Date: January 24, 2022
Prepared by: CCMS
Reviewed by: QMR
Approved by: President

		<ul style="list-style-type: none">Initiate functional testing for the CAAP Payment application.	
February 21, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">Testing for the functionality of features.	<ul style="list-style-type: none">Few functions were found with bugs and an inability to operate.
February 22, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">Attended the Research Forum at MSEUF.	<ul style="list-style-type: none">Researchers were awarded for participating and finishing the project's timeline.
February 23, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">Finalized the testing of the application.	<ul style="list-style-type: none">The application had very few errors and bugs found while initiating the testing phase.
February 24, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">Documented the Functionality test and submitted it to the supervisor.	<ul style="list-style-type: none">Documentation of testing requires proper quality assurance of the application in order to operate.
February 24, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">EDSA REVOLUTION (Regular Holiday)	<ul style="list-style-type: none">EDSA REVOLUTION (Regular Holiday)
February 27, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">Accomplishing final requirements needed by the HRMD.Installation of new printers from departments.	<ul style="list-style-type: none">Delivered the requirements to the HRMD.Scanners and printer software were successfully installed.
February 28, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">Assisted with renaming PC to the LCD, FSIS, FOD, and AWD departments.	<ul style="list-style-type: none">PCs were successfully reconfigured.
March 1, 2023 7:30 am-5:00 pm	9	<ul style="list-style-type: none">Renaming PCs from ADMS, and OFSAM departments.Repairing technical errors.	<ul style="list-style-type: none">PCs were successfully renamed and reconfigured.
March 3, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">Initiating a plan for the Complaint desk feature.	<ul style="list-style-type: none">Initialize a complaint desk feature with the supervisor and MISD OIC.
March 1, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">Graphed a partial documentation plan for the complaint desk feature.	<ul style="list-style-type: none">Delivered the draft to the supervisor and OIC.



MANUEL S. ENVERGA UNIVERSITY FOUNDATION
An Autonomous University
LUCENA CITY
College of Computing and Multimedia Studies
QUALITY FORM

Document Code: CCMS-F-ODMR
Document Title: OJT Detailed Monthly Report
Page No: 3 of 6
Revision No.: 0
Effectivity Date: January 24, 2022
Prepared by: CCMS
Reviewed by: QMR
Approved by: President


March 6, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">• Attending the opening day for the 15th Anniversary of CAAP.• Initiating documentation for the Payment process flow	<ul style="list-style-type: none">• Celebrated the opening day of the 15th Anniversary of CAAP.• Assisted with graphing a payment process flow.
March 7, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">• Resumed the payment process flow documentation.• Assisting the technical problems from other departments	<ul style="list-style-type: none">• Delivered the draft of the payment process flow to the supervisor.
March 8, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">• Finalization of Complaint Desk process flow	<ul style="list-style-type: none">• Complain desk flow had final revisions and finalizations before submitting the complete version.
March 9, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">• Finalizing the Online Payment Process flow.	<ul style="list-style-type: none">• Delivered the documentation for submission
March 10, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">• Submitted the documentation to the supervisor.	<ul style="list-style-type: none">• Documentation for the online payment process flow had several revisions and was narrowed down to a simplified version.
March 13, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">• Weekly maintenance of printers and hardware.	<ul style="list-style-type: none">• Completed maintenance for the printers and other hardware.
March 14, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">• Initiating documentation for online airmen license flow	<ul style="list-style-type: none">• Initiated the documentation together with the supervisor.
March 15, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">• Writing the draft of documentation for the licensing flow	<ul style="list-style-type: none">• Checked by the supervisor for revisions and other particular changes.
March 16, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">• Continuation of licensing flow after receiving the revisions.	<ul style="list-style-type: none">• Accomplished the revisions before the end of the shift.
March 17, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">• Submission of documentation	<ul style="list-style-type: none">• Delivered the final documentation to the supervisor.



MANUEL S. ENVERGA UNIVERSITY FOUNDATION
An Autonomous University
LUCENA CITY
College of Computing and Multimedia Studies
QUALITY FORM

Document Code: CCMS-F-ODMR
Document Title: OJT Detailed Monthly Report
Page No: 4 of 6
Revision No.: 0
Effectivity Date: January 24, 2022
Prepared by: CCMS
Reviewed by: QMR
Approved by: President

March 20, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">Initiated the development of an online licensing flow	<ul style="list-style-type: none">Applied the development using the Laravel framework.
March 21, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">Initiating the database and testing for storing dummy data	<ul style="list-style-type: none">Database was developed using PhpAdmin as its query host.
March 22, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">Developed the CRUD application for the user.	<ul style="list-style-type: none">Completed Create, Store, and Update functions.
March 23, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">Continuation of the web application.	<ul style="list-style-type: none">Accomplished developing the tables and views for users.
March 24, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">Creating an authentication for users.	<ul style="list-style-type: none">Successfully enabled authentication process.
March 27, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">Continuation of Online Licensing Flow	<ul style="list-style-type: none">Developed the complete user view.
March 28, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">Initiating a transaction process and database	<ul style="list-style-type: none">Developed a skeletal structure for the transaction flow and migrated the database tables.
March 29, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">Developed input forms for testing.	<ul style="list-style-type: none">Transaction forms were displayed in the system.
March 30, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">Store data in the transaction table	<ul style="list-style-type: none">Transaction data were stored successfully in the database table
March 31, 2023 7:30 am-4:30 pm	8	<ul style="list-style-type: none">Creating a relationship between the user and the transaction table	<ul style="list-style-type: none">Both tables do not function with each other for now.
April 11, 2023 7:30 AM - 4:30 PM	8	<ul style="list-style-type: none">Initiating the Project Monitoring Application	<ul style="list-style-type: none">Implementing proper elements such as progress charts, work percentages, etc.
April 12, 2023 7:15 AM - 4:15 PM	8	<ul style="list-style-type: none">Research and analyze the application of the Supabase Database for RSD Archive Application.	<ul style="list-style-type: none">Supabase is an alternative open-source software.

<div></div> <div>MANUEL S. ENVERGA UNIVERSITY FOUNDATION <i>An Autonomous University</i> LUCENA CITY College of Computing and Multimedia Studies QUALITY FORM</div>	Document Code: CCMS-F-ODMR
	Document Title: OJT Detailed Monthly Report
	Page No: 5 of 6
	Revision No.: 0
	Effectivity Date: January 24, 2022
	Prepared by: CCMS
	Reviewed by: QMR
Approved by: President	

April 13, 2023 7:20 AM – 4:30 PM	8	<ul style="list-style-type: none">Continuation for researching the Supabase vulnerabilities	<ul style="list-style-type: none">Analyzation of particular weaknesses of using Supabase Database Software.
April 14, 2023 7:00 AM-4:30 PM	8	<ul style="list-style-type: none">Assisted the DOTr Board Meeting	<ul style="list-style-type: none">Handled the board meeting of DOTr personnel.
April 17, 2023 7:15 AM-4:30 PM	8	<ul style="list-style-type: none">Presentation for project proposal to the DDGODelivery of research and analysis of Supabase proposal.	<ul style="list-style-type: none">Presented the initialized project to the DDGO office for consultation.Submitted the paper to the OIC, MISD.
April 18, 2023 7:10 AM-4:00 PM	8	<ul style="list-style-type: none">Planning for design implementation	<ul style="list-style-type: none">Designs from DDGO’s comments were initiated
April 19. 2023 7:15 AM-5:00	8	<ul style="list-style-type: none">Continuation of the project’s design	<ul style="list-style-type: none">Dashboard interface was initially developed
April 20, 2023 8:00 AM– 5:00 PM	8	<ul style="list-style-type: none">Continuation of the project’s design	<ul style="list-style-type: none">Partial of backend design was connected.
April 25, 2023 7:10 AM – 5:00 PM	8	<ul style="list-style-type: none">Continuation of the project’s design	<ul style="list-style-type: none">Partial of backend design was connected.
April 26, 2023 7:01 AM – 5:00 PM	8	<ul style="list-style-type: none">Continuation of the project’s design	<ul style="list-style-type: none">Implementation of UI design
April 27, 2023 7:15 AM – 5:00 PM	8	<ul style="list-style-type: none">Improving the UI interface of the dashboard	<ul style="list-style-type: none">Implementation of UI aesthetics
April 28, 2023 7:30 PM – 5:00 PM	8	<ul style="list-style-type: none">Debugging of project table view template	<ul style="list-style-type: none">Fixed frontend errors e.g., glitches and bugs
		<ul style="list-style-type: none">	<ul style="list-style-type: none">
		<ul style="list-style-type: none">	<ul style="list-style-type: none">

Note: in the case wherein the student trainee has rendered practicum to several companies, the detailed report should be per company.

Prepared By:



Franz Ronin M. Manrique



MANUEL S. ENVERGA UNIVERSITY FOUNDATION
An Autonomous University
LUCENA CITY
College of Computing and Multimedia Studies
QUALITY FORM

Document Code: CCMS-F-ODMR
Document Title: OJT Detailed Monthly Report
Page No: 6 of 6
Revision No.: 0
Effectivity Date: January 24, 2022
Prepared by: CCMS
Reviewed by: QMR
Approved by: President

Noted By:

Acknowledged By:

Bret Michael S. Dumaraos

Susana De Castro