



MANUEL S. ENVERGA UNIVERSITY FOUNDATION
An Autonomous University
LUCENA CITY
College of Computing and Multimedia Studies
QUALITY FORM

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January 16, 2023

Capt. Manuel Antonio L. TAMAYO
Director General, Civil Aviation Authority of the Philippines
Old, 1300 NAIA Rd, Pasay, Metro Manila

Thru: Capt. Edgardo G. Diaz – CAAP
Deputy Director General for Operations

Dear Sir,

This is to recommend **FRANZ RONIN M. MANRIQUE**, a 4th year Bachelor of Science in Information Technology student, as on-the-job-trainee (OJT) in your company.

As part of our academic requirements, the student mentioned above is required to complete a practicum/internship in an Information Technology based company as a requirement for graduation. The purpose of the practicum/internship is to acquaint the student with the practical application of principles and processes learned in academic setting. The program requires that the student complete at least **600 hours** of supervised work for a company participating in the practicum/internship program.

The participating company is requested to provide and supervise relevant work experience in the interns and to accomplish performance evaluation reports to be provided during internship period.

We hope for your mutual benefit for this undertaking. Thank you very much.

With warm regards,

SUSANA C. DE CASTRO
Adviser/OJT Coordinator
College of Computing and Multimedia Studies

Noted By:

RODRIGO C. BELLEZA, JR.
Dean, College of Computing and Multimedia Studies